



SQUADRON RULES

Members, guests, and visitors are required to respect Squadron Rules. They are intended to promote an efficient and enjoyable environment and should not be read as restrictive. In fact, the answers to some of the most frequently asked questions can be found in these rules. The Rules should be read in conjunction with the RMYS Constitution. Policies and Rules of the Squadron are made under clause 18.4 of the RMYS Constitution, a copy of which can be obtained from the Squadron Office.

HOUSE RULES

1. Members shall not lend their access Key Fob. When on Squadron premises personal identification shall be produced, if requested by Squadron employees or members of the General Committee or its appointed agents.
2. All visitors and guests of a member shall sign the Visitors Register. A member will be responsible for the behaviour of their guest/s and may invite no more than four persons at any time without prior arrangements and permission. Liquor is served on Squadron premises under the Victorian Licensing Law and the Responsible Service of Alcohol. All members, guests and visitors are required to abide by these laws and obey notices posted around the Squadron premises. The Squadron maintains the right of refusal to serve or admit persons.
3. Members, guests and visitors shall be neatly dressed and wear footwear at all times. Rubber thongs, wet weather gear, hats, bathers, singlets, dirty cloths, etc may not be worn in the clubhouse or balcony areas. (Hats worn in the Members Olympic Bar when the bell is rung will incur the penalty of the wearer 'shouting the bar') Sailing bags, etc are not to be brought into the clubhouse other than the change rooms and are not to be left on the balcony. Lockers are available for rent in the change rooms.
4. Only alcoholic beverages purchased on the premises for consumption on the premises may be consumed on the premises. BYO consumption is not permitted.
5. Gratuities shall not be given to staff other than by the means provided for by the General Committee for this purpose.
6. Members shall not reprimand or otherwise attempt to discipline staff or contractors working on Squadron premises. Any complaints must be submitted in writing to the Commodore or the Squadron General Manager.
7. Animals shall not be brought onto the premises, including the marina.
8. Vehicles belonging to members and visitors shall not be parked in the Catani Gardens area in front of, or alongside the premises and vehicles shall not be brought into the premises without the prior approval of the Squadron Office or yard management.
9. Gambling is not permitted on the premises.
10. Members shall carry identification when on the premises including the marina. Guests and visitors are to retain their sign-in receipt when on the premises.
11. The Squadron shall accept no liability for theft or of damage to members' property.
12. Members, guests, and visitors must not be drunk, disorderly, or use offensive language or use any form of drugs on Squadron premises, which includes the whole boundaries and marina. A member requested to leave the premises by a member of the General Committee, or its appointed agents must do so. Failure to act on this request may result in the member facing a Discipline Hearing. A member supplying alcohol to person who has been requested to leave the premises may also face a Discipline Hearing
13. Members shall not store in their lockers any substance or material of a flammable or explosive nature such as paint, solvents, or flares, etc.



14. Members must not act in a manner, which is unbecoming or prejudicial to the Squadron (a breach of common sense is a breach of Squadron rules). Any member or their Guest breaking this rule, or the Victorian Licensing Law will be subject to suspension.
15. Parents and guardians shall at all times be responsible for the behaviour of their children while on Squadron premises. Parents and guardians of children whose behaviour is socially unacceptable shall be requested to remove them from Squadron premises. Children under the age of 12 must be accompanied by a parent at all time while in the Olympic Bar.

MARINA RULES

1 General

- 1.1 These Rules shall be read in conjunction with the Royal Melbourne Yacht Squadron ("RMYS") Mooring or Pen Sublease. Where there is an inconsistency, the terms of the Sublease shall prevail.
- 1.2 All vessels berthed in the marina or moored on a swing mooring must be in a seaworthy and operational condition, and must have, as a minimum Third Party and Public Liability insurance. Yachts must maintain, as a minimum, a Safety Category of level 7.
- 1.3 No vessel's overall length (LOA) including bow and stern extremities shall exceed the nominated length of a marina berth by more than 500mm.
- 1.4 A vessel is not to overtake another vessel within the Marina precinct unless waved through.
- 1.5 It is prohibited to overtake or pass another vessel at the Marina entrance between the Wave Attenuator end and the rock Breakwater. A vessel exiting has right of way over a vessel entering the Marina.
- 1.6 All vessels using a marina pen other than those allocated a temporary pen, must carry an identification number in the form of their allocated sail number or registration number, as follows:-
 - if moored bow to
on the base of the mast or foredeck so as to be clearly visible from the pen walkway.
 - if moored stern to
on the transom as required by the SA Regulations. All numbers and letters to be a height of 50mm or as applicable.

2 Speed Limit

- 2.1 Speed limits set for St Kilda Harbour and within the marina are 5 knots and are to be observed when departing from, or when approaching.

3 Berthing

- 3.1 Boats in the marina shall be moored in a manner that prevents any part of the boat (including bow anchors, bowsprits etc.) from projecting over the marina walkway, arms, and fingers.
- 3.2 Occupants will ensure that no loose ropes or lines float or obstruct in any way the fairways or adjacent berths.
- 3.3 Pen lines will be of a type as approved by the General Manager.
- 3.4 Occupants of a marina berth shall not store or affix to the marina any box, bin, or storage locker of any type.
- 3.5 Fittings may be fixed to the marina structure only after prior approval from the General Manager of the Squadron. Any fenders fixed to the structure must be white and fitted by the designated Squadron employee or by a properly qualified person with the prior consent of the General Manager.
- 3.6 Save and except when a boat is day racing or day cruising, the marina walkways and fingers shall be kept clear of gear, including dinghies, bikes, and sails. A boat may leave sails and gear on the marina whilst racing or day cruising with the items to be returned to the boat at the conclusion of the event.
- 3.7 All tenders stored on the RMYS premises either in the yard or the marina is by written application and must carry a yacht name, allocated sail number or registration number and an



allocated storage area number. Tenders can be stored only with the approval of the General Manager.

All tenders stored in the tender racks on the marina main walkway must be secured and locked

- 3.8 Occupants of a marina berth shall ensure that no pollution of the marina area is caused by their boat and should such an event occur, take all immediate steps to minimise the impact to the environment and immediately report the incident to the General Manager of the Squadron.

4 Electrical

- 4.1 Electrical cables are to be kept tidy at all times.
- 4.2 All boats and appliances connecting to the marina power system should be wired in accordance with AS/NZS-3004.2 and it is the responsibility of the boat owner to ensure that this is observed.
- 4.3 The shore power lead shall be heavy duty 3 core (including earthing conductor) sheathed cord type complying with AS-3191, tested and tagged annually by authorised tester and have an IP66 male plug fitted.
- 4.4 The boat owner will ensure that the shore line cord used is suitable for the type of outlet to which the connection is made, and is supported to keep it clear of the sea water, does not present a trip or other hazard and is removed completely when not in use and switched off at the outlet.
- 4.5 Shore power must not be left connected to a boat while the boat is unattended unless the General Manager has given written permission.

5 Miscellaneous

- 5.1 Motorbikes and motorised scooters are prohibited on the marina.
- 5.2 Bicycles, scooters and skateboards shall not be ridden on the marina. Bicycles must be stored in the dedicated storage racks.
- 5.3 Fishing is prohibited in the marina.
- 5.4 Any incident including a collision causing damage within or to any part of the marina shall be reported to the General Manager within 24 hours of the incident.
- 5.5 In the event of an emergency or situation threatening the safety of the marina or any occupier or user of the marina, the staff of RMYS has the right to board a boat and take any action required to mitigate the situation.
- 5.6 Rubbish should be placed in bins provided if there is space. Bins are not to be overfilled, nor rubbish left around the base of bins. Members may be charged for the removal of material left and/or the cleaning cost of any spillage or mess at the marina.
- 5.7 The boat owner shall:
- a) acquaint themselves with the Occupational Health and Safety Plan developed by the Squadron for operations in the marina.
 - (b) acquaint themselves with the Emergency Evacuation and Management Plan developed by the Squadron for the marina.

BERTHING INSTRUCTIONS FOR CONNECTION TO RMYS AC POWER SUPPLY

The Royal Melbourne Yacht Squadron's marina provides power for use on your recreational craft with a connection to the low voltage electrical supply which is connected to a copper-based marina protective earthing system.

An isolating transformer fitted on board your craft to isolate the low voltage electrical system of your craft from the marina low voltage electrical system may reduce corrosion activity caused by the coupling of your recreational craft's earth to the marina electrical protective earthing system and/or other recreational craft.



Additional sacrificial anodes or galvanic isolators complying with AS/NZS 3004.2 Clause 4.6.4 may be used to reduce these effects. (Refer AS/NZS 2832 series of Standards for suitable cathodic protection practices.)

YOUR RECREATIONAL CRAFT'S LOW VOLTAGE ELECTRICAL SYSTEM MUST COMPLY WITH AS/NZS 3004 PRIOR TO CONNECTING TO THE CLUB'S SHORE POWER

1. The marina shore power connection located at the service pedestals is wired in accordance with AS/NZS 3004.1 and no isolation transformer is fitted to the shore-based service.
2. The power supply is 240V AC 50 Hz, combined RCD and MCB residual current and overload protection is fitted and regularly tested to ensure operation. Individual current overload ratings may vary from marina to marina.
3. Limited 3 phase supply connections exist and may be made available upon application otherwise the use of 3 phase power outlets is prohibited.
4. All vessels connecting to the marina shore power system should be wired in accordance with AS/NZS3004.2 and it is the responsibility of the vessel operator/owner to ensure that this is observed.
5. The flexible cord shall be heavy duty 3 core (including earthing conductor) sheathed cord type complying with AS 3191 and tested and tagged at the appropriate interval by authorised testers. If power is to remain connected whilst no person is on board, the pedestal end of the lead must have an IP66 (waterproof, dustproof) connector and be screwed into the socket. Ideally the lead should have a cross sectional area of at least 2.5mm², and it should be tinned to prevent corrosion. It must have heavy duty insulation that can withstand marina traffic, boats chafing against it, as well as fuels, oils, and chemicals. **UNATTENDED BOATS WITHOUT A SCREWED IN OR OTHERWISE UNSAFE LEAD WILL BE DISCONNECTED**
6. Leads must not be coiled around pedestals nor run along fingers and should run from the pedestal to the nearest part of the boat.
7. All vessels and appliances connecting to the marina shore power system do so entirely at their own risk and should seek professional advice in order to ensure that their connection is in accordance with the standard AS/NZS 3004.2.
8. RMYS will not be held responsible for power outages, mains surges or voltage fluctuations. It is the responsibility of vessel owners/operators to ensure that the shore power lead used is tagged in accordance with Australian standards, is suitable for the type of outlet to which the connection is made, is supported to keep it clear of the seawater, does not present a trip or other hazard and is removed completely when not in use and switched off at the outlet.
9. Persons are advised not to enter the water in the vicinity of vessels connected to the marina shore power nor vessels generating power onboard either using generators or other means.

YARD RULES

RMYS is directly adjacent to parks and foreshore areas used extensively by the public. It is therefore essential that we abide by the strict EPA regulations controlling air and water pollution. Members use the Yard facilities at their own risk. The Squadron shall not be held responsible for any loss, theft or damage to any vessel, equipment, or fittings.

1. All boats in the yard, other than dinghies, must have, as a minimum, Third Party and Public Liability insurance.
2. Members who utilise the slip and yard facilities must adhere to agreed schedules, particularly the dates and times for slipping and launching vessels. Failure to adhere to an agreed time will incur a waiting charge.
3. Use of Yard equipment or Squadron boats is only available for use by members after permission has been obtained from the Squadron Office or Yard management.



4. Boat owners must comply with all instructions by the Operations Manager.
5. Contractors may be used to carry out work providing that they:
 - Report to the Operations Manager prior to commencing work.
 - Carry appropriate insurance and work in accordance with SHE and EPA legislation.
 - Are approved by the Operations Manager or the General Manager.
 - Complete a site induction prior to commencing work.
 - Agree to comply with all instructions from the Operations Manager.
 - And obey all Squadron Rules and Regulations.
6. Wet sanding of boats hulls is encouraged but may only be carried out in the designated wet pit area.
7. Residues from dry sanding, hull blasting, spraying etc shall be completely contained in accordance with EPA regulations.
8. Club members and Contractors must at all times use Personal Protective Equipment and Clothing (PPE&C) appropriate to the work they are undertaking. If you are unsure about appropriate PPE&C, consult the Operations Manager.
9. The yard is to be kept clean and tidy; all rubbish to be cleaned up at the end of each day, hoses rolled up and equipment stored.
10. The workshop is out of bounds to all members, contractors, and visitors. Tools are not to be removed from the workshop without approval from the Operations Manager.
11. Waste and recycling bins are provided for your convenience. Club members and contractors are to remove all waste including oil and solvent residues from the site. A member will be charged for cost to the Squadron for any waste or recycling materials left in the yard or marina after maintenance works.
12. Limited vehicle access is available at the discretion of the Squadron Office or Operations Manager.
13. Children are not allowed in the yard or on boats in cradles.
14. Only authorised and trained persons may operate yard equipment including the slipway winch and yard tractor.
15. Members must be financial to have their vessel slipped.
16. Motor bikes are not permitted to be parked in the yard.
17. It is prohibited to scale a yacht mast while the vessel is in the yard.
18. Members' bikes when brought into the yard are to be stored at the racks provided.
19. Smoking or the consumption of alcohol is not allowed in the railed yard area at any time.
20. No metal grinding or welding is allowed without the prior approval of yard management.

WHEELBARROW/TROLLEY RULES

1. Wheelbarrows/trolleys are for the use by all members to go to and from the Marina.
2. Barrows and trolleys must be returned to the Squadron yard after use.
You may leave a trolley at your pen if you are only out for a few hours, but if you are leaving the pen overnight the trolley must be returned to the Yard.
3. Trolleys/barrows are to be stored at their designated area in the Yard when returned.
4. If there is a fault with a barrow/trolley, please notify the Squadron Office or the Operations Manager.